

**CONNECTICUT COUNCIL on**  
**PROBLEM**  
**GAMBLING**  
**Headquartered in Wethersfield, CT**  
**Position to be filled by April 2018**

The Connecticut Council on Problem Gambling Board of Directors would like to announce it has retained the executive search services of *Careers in Nonprofits (CNP)*. All information shared with *CNP* will be held in the utmost confidence.

***The Organization:***

**Our Mission:**

- To advocate and provide services on behalf of anyone impacted by problem gambling in Connecticut

**Our Vision:**

- To provide health and wellness to those residents that choose to gamble in Connecticut

**Our Values:**

The Connecticut Council on Problem Gambling believes that:

- all people are worthy of health and wellness
- problem gambling can only be addressed through a spectrum of services
- some people can gamble in a healthy way so neutrality is important
- all gambling and government entities have a responsibility to fund problem gambling services
- collaborators and stakeholders can be convened across the state to provide adequate services
- all products and services should be informed by data and evidence

***The Opportunity:***

The Executive Director will act in partnership with the Board of Directors to enhance the outcomes of all CCPG functions to be one of the nation's leaders in problem gambling services. The ED will direct the results of the shared vision plan and engage all of CCPG's key stakeholders in that effort.

Responsible for stewardship of CCPG's human, material and fiscal assets, the ED provides oversight for policies and practices that leverage the roles of staff and funders to effectively engage people impacted by gambling disorder across Connecticut. The ED's important outward-facing responsibilities are to expand the CCPG's visibility and create opportunities for significant strategic partnerships and financial support. The ED will build relationships with corporate, nonprofit, government and funding communities by representing CCPG at strategic functions and influential speaking opportunities.

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**JOB DESCRIPTION**

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**JOB TITLE:** Executive Director (Full Time)

**REPORTS TO:** Board of Directors

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***Main Function:***

The Executive Director is the chief administrative and program officer of the Connecticut Council on Problem Gambling (CCPG). Subject to the policies established by the Board of Directors (BOD) and legal and other requirements specified by funding and regulatory bodies, the Executive Director develops and administers all operations and programs of CCPG.

***Essential Job Functions:***

- Coordinates all activities, programs, and operations of CCPG to assure its meeting the mission of the organization as set forth by the BOD;
- Acts as the lead visionary and sets the course for new initiatives statewide;
- Engages in strategic planning and organizational development on behalf of the organization for both the staff and BOD
- Serves as the lead advocate and negotiator for all issues related to gambling disorder and responsible gambling; keeps abreast of all applicable local, state and federal legislation which affects or may affect the operations and programs of the Council;
- Leads fundraising and development initiatives and maintains funder relations;
- Assures an adequate financial base for Council operations and GAAP followed; identifies potential financial resources; plans and implements an annual budget; reports to the Board of Directors, on a regular basis, regarding the budget status.
- Develops an adequate staffing pattern; manages the recruitment, selection, supervision, training and evaluation of CCPG personnel;
- Maintains effective community relations; develops linkages in the community in order to increase the organization's capacity for providing education, information, advocacy, and referral related to problem gambling; lead speaker for CCPG;
- Primary contact for all media and plans for appropriate media relations; and
- All other duties as assigned.

## **Qualifications**

The ED will possess solid and broad-based business skills with a minimum of eight years comparable executive-level experience including profit and loss accountability, and 10 or more years in managerial roles of progressive responsibility.

This position is one of prominence and high visibility in the community, and it is expected that the ED will be an experienced spokesperson with outstanding communication skills and the ability to interact with the broadest range of audiences.

Additional qualifying experience includes financial acumen, nonprofit board relations and demonstrated fundraising marketing. Knowledge and experience in organizations serving the interests of high risk populations is highly desirable. It is expected that candidates will possess a minimum of an undergraduate degree, with an advanced degree preferred.

Personal attributes of the ED will include commitment to the CCPG mission, and the passion and ability to be the voice for that mission across Connecticut. The ED will be a person of strong ideals and integrity, possessing a style of leadership that embraces partnerships, is collaborative, and empowers stakeholders to achieve their highest potential, all the while meeting mutually agreed upon accountability measures.

To apply, please contact:

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